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| Overview | This standards covers ensuring the safe transfer of personnel to/from and between vessels.  **Target Group**  This standard applies to individuals at the operational level with responsibility for ensuring the safe transfer of personnel to/from and between vessels. |

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| **Performance criteria**  You must be able to: | 1. ensure that areas used when transferring personnel are clean, tidy and free from obstructions and hazards 2. identify correctly and obtain the equipment required for transferring personnel, and confirm that it is in good working order before commencing operations 3. ensure that personnel are provided with relevant life saving gear, where required 4. establish and maintain clear communications with relevant individuals whilst transferring personnel 5. respond to queries from personnel courteously, providing relevant information clearly and accurately 6. transfer personnel correctly and safely, following safe and proper procedures, ensuring that vessels are positioned securely prior to the transfer, and taking proper consideration of the prevailing weather and tidal conditions 7. deal correctly with any incidents or accidents to personnel, reporting these promptly and accurately to the relevant authority |

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| Knowledge and understanding  You need to know and understand: | 1. the purpose and limitations of personal protective equipment and life saving gear for use on or near water 2. vessel communication methods with regard to transferring individuals 3. safe procedures for transferring personnel 4. procedures for identifying and dealing with safety risks, incidents and emergencies associated with transferring personnel 5. the location of and use of first-aid, safety and emergency equipment |

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| Relevant occupations | Transportation operations and maintenance; Managers in Distribution, Storage and Retailing; Transport Associate Professionals |
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